

Candidate Name _____

Reviewer Name _____

	4	3	2	1	Score	
1	Question 1: What are your motivating factors for you to apply for a sabbatical?	Includes substantial and specific information explaining the purpose of the sabbatical. Explains connection of sabbatical to current role, greater job satisfaction, career goals and/or connection to future plans.	Includes clear information explaining the purpose of the sabbatical. Includes general information regarding connection to current role, greater job satisfaction, career goals and/or connection to future plans.	Includes sufficient information explaining the purpose of the sabbatical. Lacked details regarding connection current role, greater job satisfaction, career goals and/or connection to future plans.	The purpose is not clearly explained. There is not a connection between the purpose and current role, or connection to future plans.	0
2	Question 2: Provides information related to how the sabbatical meets the current needs or priorities of the school district.	Includes substantial information describing how the outcome of the sabbatical aligns to the district's needs and/or priorities. Specific district priorities are cited and clearly aligned to the outcomes of the sabbatical. Various forms of data is used to support the outcomes of the sabbatical and its alignment to district priorities and/or needs.	Includes clear information describing how the outcome of the sabbatical aligns to the district's needs and/or priorities. District priorities are referenced and aligned to the outcomes of the sabbatical. Data is referenced to support the outcomes of the sabbatical and its alignment to district priorities and/or needs.	Vaguely describes how the outcome of the sabbatical aligns to the district's needs and/or priorities. District priorities are not referenced or aligned to the outcomes of the sabbatical. Data is not referenced to support the outcomes of the sabbatical and its alignment to district priorities and/or needs.	Includes a minimal description regarding how the outcome of the sabbatical aligns to the district's needs and/or priorities.	0
3	Question 3: Provides information related to how students will benefit from due to the sabbatical. In addition, information is included identifying instructional/professional practices that will be changed as a result of the sabbatical.	Includes substantial and specific information demonstrating how students will benefit due to the sabbatical. This may include new instructional strategies, professional practices, areas of learning. In addition, current specific instructional/professional practices are identified as areas for new learning and growth and a specific explanation is provided as to why new learning is being sought.	Includes clear information demonstrating how students will benefit due to the sabbatical. This may include new instructional strategies, professional practices, areas of learning. In addition, current generalized instructional/professional practices are identified as areas for new learning and growth and an explanation is provided as to why new learning is being sought.	Includes basic information demonstrating how students will benefit due to the sabbatical. A generalized explanation of what changes are needed in instruction/practice is provided.	Includes minimal information with no details demonstrating how student learning will be improved/enhanced due to the sabbatical. Minimal explanation of what change in instruction/practice is provided.	0
4	Question 4: Includes a detailed plan for sharing new learning with building/team/district/department upon return from sabbatical.	Includes a detailed plan for sharing new learning with team/building/district including possible topics, audiences, rationale for sharing information, venues for sharing, timelines, and modes of sharing information.	Includes a plan for sharing new learning with team/building/district. The plan may include: possible topics, audiences, rationale for sharing information, venues for sharing, timelines, and modes of sharing information.	Includes a generalized plan for sharing new learning with team/building/district.	A generalized statement of intent to share information is included. There is no developed plan to share new learning included in application.	0
5	Question 5: Explains why the chosen program justifies the district's investment of funding.	The purpose of the sabbatical clearly aligns to an Anoka Hennepin district priority or identified need. There is various forms of data identified in the application to support the need for this sabbatical. The time required to complete the required sabbatical activities is clearly above what one could do while also meeting basic obligations.	The purpose of the sabbatical aligns to an Anoka Hennepin district priority or identified need. There is data identified in the application to support the need for this sabbatical. The time required to complete the required sabbatical activities is clearly above what one could do while also meeting basic obligations.	The purpose of the sabbatical loosely aligns to an Anoka Hennepin district priority or identified need. There is some forms of data identified in the application to support the need for this sabbatical. The time required to complete the required sabbatical activities is above what one could do while also meeting basic obligations.	The purpose of the sabbatical is not aligned to an Anoka Hennepin district priority or identified need. There minimal or no forms of data identified in the application to support the need for this sabbatical. The time required to complete the required sabbatical activities is not above what one could do while also meeting basic obligations. (May be any of the above)	0